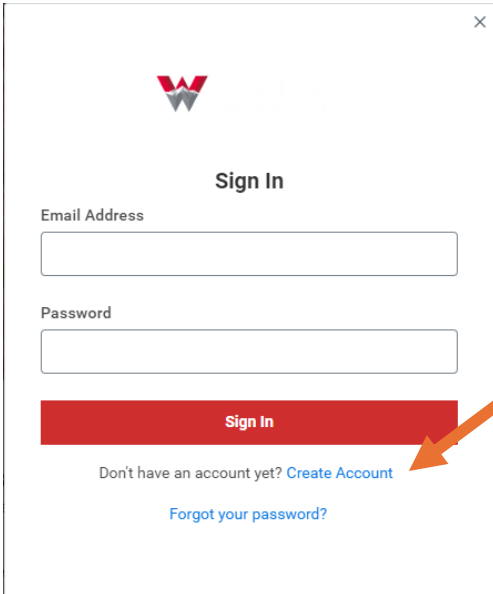


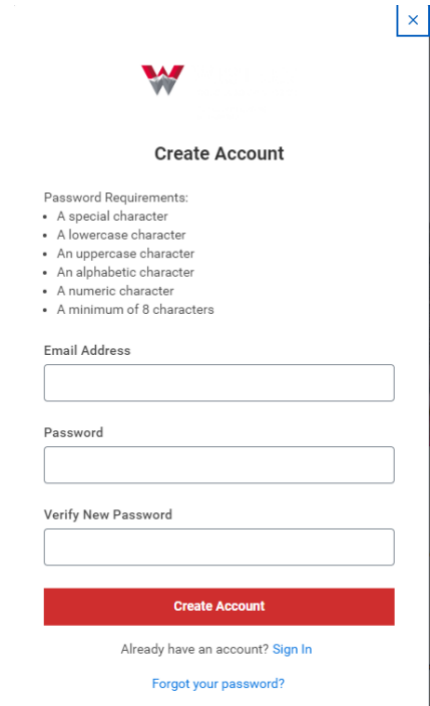
Instructions: Student Registration for Teacher Institute ECE Classes

1. In the top right corner of the landing page, you will see a prompt to Sign In. Click on that.



2. If you already have a Student Account in Western's Workday system, use that information to login. If you do not, click on Create Account.

3. To create a new account, follow the steps provided on the next screen. You will then be sent a confirmation email to the email address you provided. Once you receive that email, click on the link provided to confirm your account. You will then be able to access the application.





4. Once you are logged in, click here on the main CLI screen to find the application

Welcome,

Admissions

Welcome to the Center for Learning & Innovation (CLI) Application.

The mission of Western Colorado University Center for Learning & Innovation is to increase Western's educational opportunities for life-long learning for faculty, staff, students and community.

This application is only for credit courses offered by the following programs:

1. Outdoor Partners with credit to use 529/AmeriCorps Funding (Credit is Required)
2. Teacher Institute/Early Childhood Education
3. Fall/Winter/Spring Community Classes for Credit Courses Only. Non-Credit applicants need to go to the following website <https://campusrec.western.edu/Program/GetProducts>
4. Short-Term Domestic and International Trips
5. Certified Nursing Assistant

[Center for Learning & Innovation Application-CLICK HERE](#)



5. Click here to start the application

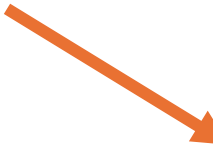
Welcome,

Welcome to the Center for Learning & Innovation (CLI) application for Credit at Western Colorado University in Gunnison, Colorado. For Questions Contact CLI Office at 970.943.2885 or email center@western.edu

NOTE: If you are paying by 529 or AmeriCorps funds you need to pay Western for credit and program costs to get a 1098-T tax form. **Credits from an accredited University are required when using these funds or you could incur financial tax penalties.**

Your Applications

[Start My New Application](#)



Center for Learning & Innovation Application (CLI)

This CLI application will allow you to sign up for the following programs for credit:

1. Outdoor Partners with credit to use 529/AmeriCorps Funding (Credit is Required)
2. Teacher Institute (Summer & Year Around Programs)
3. Fall/Winter/Spring Community Classes for Credit Courses Only.
4. Short-Term Domestic and International Trips (Please email the Faculty of Record to receive an application-list and contact information are on the following website <https://western.edu/academics/center-learning-innovation/short-term-domestic-and-international-trips/>)

6. Using the drop-down menu on the right-side of each blank box, select the options provided below. Once selected, click OK to continue.

Western's Registration Timeline

If you submit an application for a future date, there could be a delay in registration., due to the Universities Calendar below:

Dates below are the when CLI can process your application:

Mid April start of Summer Registration: May 4-August 3, 2024

Mid May start of Fall Registration: August 4-December 19, 2024

Mid November start of Winter/Spring Registration-December 20-May 11, 2025

Academic Level *

Applicant Type *

Program of Study *

Select the University Semester Using Your Program Start Date-Mid April CLI starts Summer Registration: Summer Semester May 4-August 3, 2024 Mid May is when CLI Starts Fall Registration: Fall Semester August 4-December 19, 2024 Mid November CLI starts Winter/Spring Registration-Winter/Spring Semester December 20-May 11, 2025 *

Location of University *

Early Childhood Education - Fall 2024

Early Childhood Education Online Courses – Fall 2024

Please use this form to register for the Fall 2024 offerings of the following ECE Courses at Western taught by Carie Mitchell:

- CLI EDUC 101-Introduction to Early Childhood Education-3 credits at \$190/per credit or \$570 total
- CLI EDUC 103-Positive Guidance and Social Emotional Support-3 credits at \$190/per credit or \$570 total

Courses are 8 weeks, online

Each course will have a weekly Zoom Session that is required on Wednesday's from 6-7pm

The cost for this course is \$570 - if you are not already Early Childhood Teacher Certified (aka lead teacher certified), the state of Colorado is providing funds so that this course is free (be sure to answer the questions that follow properly).

The drop deadline for a refund is Friday, August 26, 2024

****Also please note that if you drop/cancel your registration there is a \$50 cancellation fee assessed by the Center for Learning & Innovation****

Questions on billing? Contact the Center for Learning & Innovation 970.943.2885 or email at Center@western.edu

Questions on the course or grant money? Contact: teacherinstitute@western.edu

Questions about the course? Contact the instructor: Carie Mitchell <cariemitchell@gunisonschools.net>

Early Childhood Education Webpage <https://western.edu/academics/teacher-institute/early-childhood-education-courses/>

New for Spring 2025:

- CLI EDUC 268-Curriculum Methods and Techniques in Early Childhood Education-3 credits at \$190/per credit or \$570 total
- CLI EDUC 111-Infant and Toddler Theory and Practice-optional-3 credits at \$190/per credit or \$570 total

7. Next, you will be prompted to enter your personal information. Click on Start and complete the information. Then click Save and Continue.

Personal



8. On the next screen, you will see that your Personal information box turns grey once completed. You can go back and edit it if necessary. Click Start on Contact next, to enter your information. Click Save and Continue when done.

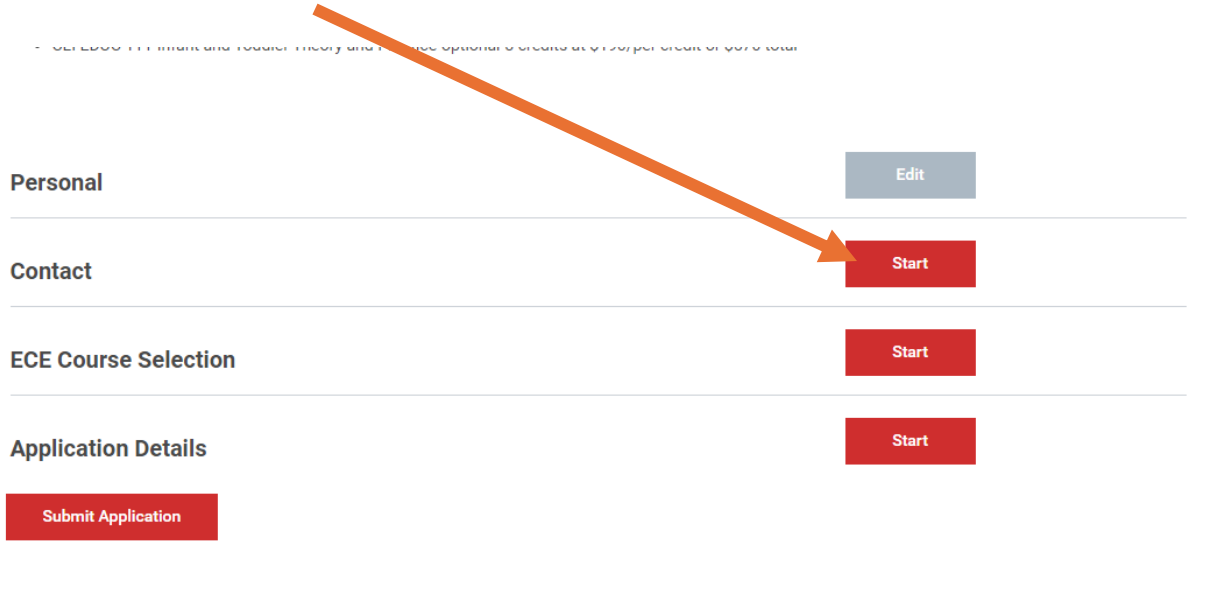
Personal Edit

Contact Start

ECE Course Selection Start

Application Details Start

Submit Application

A screenshot of a web application form. The form is divided into four sections: Personal, Contact, ECE Course Selection, and Application Details. The Personal section is greyed out and has an 'Edit' button. The Contact, ECE Course Selection, and Application Details sections each have a red 'Start' button. A red arrow points from the top left towards the 'Start' button in the Contact section. At the bottom left, there is a red 'Submit Application' button.

9. Then, click Start on ECE Course Selection

Personal Edit

Contact Edit

ECE Course Selection Start

Application Details Start

Submit Application

A screenshot of the same web application form as above. In this view, the 'Personal' and 'Contact' sections are no longer greyed out and each has a grey 'Edit' button. The 'ECE Course Selection' section still has a red 'Start' button. A red arrow points from the top left towards the 'Start' button in the ECE Course Selection section. The 'Submit Application' button remains at the bottom left.

10. Complete the information below – when done, click Save and Continue. Childcare providers currently working in a school will all have a PDIS username – if you do not have one, enter N/A in response to that question. If you have questions about any of the information to be entered, email teacherinstitute@western.edu

ECE Course Selection

Have you attended Western Colorado University in the past? *

select one ▼

Which course(s) are you registering for? *

CLI EDUC 101 Introduction to Early Childhood Education (3 credits)

CLI EDUC 103 Positive Guidance and Social Emotional Support (3 credits)

Have you met the licensing requirements for Early Childhood Teacher (ECT) qualification? (Are you already lead teacher certified?) *

select one ▼

Please provide your PDIS Username for the Colorado Shines Professional Development Information System. *

Please identify here that you understand that if you drop/withdraw/cancel your registration from the course you are liable to be charged a \$50 cancellation fee. *

select one ▼

Save and Continue

Cancel

western

11. Click Start on the last section – Application Details

Personal

Edit

Contact

Edit

ECE Course Selection

Edit

Application Details

Start

Submit Application



Application Details

Learning Experience

Load Status *

× Part-time

12. For Load Status, select “Part-time” and click Save and Continue to finish

13. Once all sections have been completed and the boxes are grey, you are ready to complete the process. Click on Submit Application at the bottom, and you’re all done!

The drop deadline for a refund is Friday, August 26, 2024

Also please note that if you drop/cancel your registration there is a \$50 cancellation fee assessed by the Center for Learning & Innovation

Questions on billing? Contact the Center for Learning & Innovation 970.943.2885 or email at Center@western.edu

Questions on the course or grant money? Contact: teacherinstitute@western.edu

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Early Childhood Education Webpage <https://western.edu/academics/teacher-institute/early-childhood-education-courses/>

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Personal	Edit
Contact	Edit
ECE Course Selection	Edit
Application Details	Edit
Submit Application	

