



WESTERN

COLORADO UNIVERSITY

BOARD OF TRUSTEES

Western Colorado University Board of Trustees (BOT)

Ad Hoc Committee on Efficiencies, Bylaws, and Policy (Policy Committee)

Minutes of April 21, 2023 Meeting

9-10:30am MTN

I. Call to Order

Chair Szczurek called the meeting to order at 9:02am.

II. Attendance

Members present: Chair Szczurek, Trustee Gutierrez, Trustee Vasquez, Dr. Lance Dalleck

Additional attendees: Natalie Powell (AG Office), Caitlin Rovner (EA)

Total attendance: 6

III. Additions to Agenda, if any, and Approval of the Agenda

The agenda was approved by acclamation.

IV. Approve Minutes from 3-14-2023 Policy meeting

The minutes were approved by acclamation.

V. Discuss TPM topics

Section 3.3 of TPM -to make clear that Board approval is needed, the statement ‘be submitted to the Board for approval’ will be added as a minor editorial change. Natalie Powell confirmed this aligns with Personnel Policy.

Section 5.2 of TPM - Degree and Sub-major Programs- this section is currently being reviewed by the Provost. Discussion with Dr. Dalleck, Natalie, and the Provost will ensure that proposals include explanation of market need, expected enrollment, competition, costs, and discussion of how this program will be viable / self-sustaining.. Adding ‘and justification, demonstrating bonified need’ at section 5.5 would cover some of this.

Section 1.3, ARTICLE IV - Committees – a discussion of potential BOT sub-committees took place. Any additional temporary or ad hoc committees will need to be discussed and approved by the Board Chair and then approved by the full Board. The need for any Standing Committee is an outstanding discussion item. More research will be done.

Chapter 1: Board and Individual Trustee Evaluations were discussed. A statement about biannual review / evaluations for the Board will be a proposed addition to the TPM. On-Boarding for new Trustees was discussed. Natalie confirmed that Counsel will meet with new Trustees.

Further exploration is needed before the Policy Committee can make a recommendation about committees, board evaluations, board on-boarding, etc. Theresa will talk to Adams State and review AGB materials. Natalie will further review inputs from other AGs. Other Policy committee members will also review materials and bring in their thoughts.

VI. Other Business -- Other Policy Committee Suggestions and Discussion

Additional recommendations for Board meeting efficiency were discussed: better use of portal, opportunity for Trustees to share questions with President Baca about reports in the Board Packet prior to the Board meeting so that responsible administrators can respond outside of meetings, timings of agenda items, use of a times, and a possible addition of buffers to agenda, use of Bob's Rules for meetings, being prepared to start the meeting earlier as soon as the state plane arrives, submit agenda items ahead of time for consideration, have meeting evaluations, and other suggestions. Trustee Szczurek will draft "Guidelines for Meeting Efficiencies" for the full Board to consider.

VII. Scheduling Next Policy Committee meeting

The next Policy Committee meeting was scheduled for 2-3:30pm on Tuesday, May 16th.

VIII. Thanks and Adjournment

Meeting evaluation. People felt we kept on track, liked what we discussed, were good with the meeting, need to prepare some more, see progress, and feel busy.

Chair Szczurek adjourned the meeting at 10:28am.