

Education & Certifications

Doctorate of Education	<i>Texas Tech University</i>	2006 – 2010
Specialization: Instructional Technology/Special Education		
<i>Honors: Magna Cum Laude, National Scholars Honor Society, Phi Kappa Phi</i>		
Administration Certification	<i>Eastern New Mexico University</i>	2001 – 2004
Masters in Special Education	<i>Eastern New Mexico University</i>	1997 – 1999
Bachelors in University Studies	<i>Eastern New Mexico University</i>	1991 – 1997

Higher Education Professional Work History

Interim Online Education Director	Western State Colorado University	2019-Present
Master's Coordinator/Instructor	Western State Colorado University	2017-Present
Assistant Director of eLearning/Accessibility	Texas Tech University	2015 – 2018
Adjunct Instructor	Colorado Christian University	2016-Present
Adjunct Instructor	Fort Hays University	2008- 2016
Adjunct Instructor	University of Northern Colorado	2014- 2015
Assistant Professor of Teacher Education	Dodge City Community College	2007 – 2013
College Orientation Facilitator	Dodge City Community College	2007– 2013
Graduate Assistant	Eastern New Mexico University	1998 – 1999

Other Professional Work History

Social Studies Teacher	Fort Morgan RE-3 Schools, Colorado	2016 – 2017
Director of Special Services	Fort Morgan RE-3 Schools, Colorado	2015 – 2016
Social Studies. Special Education	Plainview Independent School District, TX	2004 – 2007
Life Skills Director	Shallowater Ind. School District, TX	2001 – 2004
Special Education Teacher	Plainview Independent School District, TX	1999 – 2001
Social Studies. Special Education	Ropesville Independent School District, TX	1998 - 1999

Teacher Certifications – New Mexico, Texas, Kansas and Colorado

- Administrative - Principal and District Level
- Instructional Leader
- Social Studies
- English, Language Arts
- Special Education K-12
- Elementary Education

Publications

- Louder, J.R., Tapp, S., Phillippe, L.K., & Luft, J. (2016). Technology Review: Video Captioning Software to Help Comply with ADA Accessibility Requirements. *The Community College Enterprise*, 22, 71-75.

- Brandstetter, J., Maushak, N. (2017) Teachers' Perception of the Role of a Technology Integration Coach, an Ethnographic Case Study. *Micronessiann Educator*, 24, 193-204.

Conference Presentations

- Luft, J. (2019, March) Teaching to ALL the students in an online course. *Building Community*. Presented talk at Texas Distance Learning Association Annual Conference, Galveston, Texas.
- Luft, J. (2018, August) Digital Products & ADA: Are Your Purchases Compliant? Researching, Implementing & Assessing Online Student Services. Webinar for Innovative Educators, online.
- Luft, J. (2018, August) Best Practices for Accessible Instructional Videos. Wayland Baptist Online Teaching Symposium. Presented talk at Plainview, Texas.
- Luft, J. (2018, June) Best Practices of Instructional Video, *Focus on Higher Education*. Presented at UB Tech, in Las Vegas, Nevada.
- Luft, J. & Wilkenson, I. (2017, June) A Blueprint for Creating Effective and Accessible Instructional Video, *Annual Conference on Higher Education Technology Leadership*. Presented at UB Tech, Orlando, Florida.
- Luft, J. & Wilkenson, I. (2017, May) 3P's to Accessible Instructional Videos. *Unleash*. Presented at Sonic Foundry, Madison, Wisconsin.
- Best Practices for Accessible Instructional Videos Accessing Higher Ground 2016, Accessible Media, Web and Technology Conference, Presented by AHEAD in collaboration with ATHEN.
- McKenney, C. & Luft, J. Essential Accessibility Elements of Online Instruction. American Society for Horticultural Science Annual, Conference, Kona Hawaii. HortScience 52(9):S160. INVITED.
- Luft, J. (2016, October). Accessible Instructional Bootcamp. *Accessing Higher Ground*. Presented talk at Accessible Media, Web and Technology Conference AHEAD at Bloomfield, Colorado.
- Luft, J. (2016, March) Making Online Courses Accessible: Word, PowerPoint and Adobe Acrobat. *Pushing Distance Education to Unimaginable Limits*. Presented training at Texas Distance Learning Associations Conference in San Antonio, Texas.
- Luft, J. & Rose, R. (2016, March) Discussing Accessibility: Best Practices and Considerations for online/Distance Education *Pushing Distance Education to Unimaginable Limits*. Panel participate at Texas Distance Learning Associations Conference in San Antonio, Texas.
- Luft, J. (2011, July) Pecha-Kucha: The New Presentation. Podstock Conference. Presented training Educational Services and Staff Development Association of Central Kansas, in Wichita, Kansas.
- Luft, J. (2011, March) Technologies Teachers Use to Meet the Needs of Students with Learning Disabilities in Inclusion Settings. Presented paper at Mid-American Association of Computers in Education, Annual Conference, Manhattan, Kansas.

- Luft, J. (2010, November) Technologies Teachers Use to Meet the Needs of Students with Learning Disabilities in Inclusive Settings. Presented poster at Teacher Education Division: Council of Exceptional Children, National Conference, in St. Louis, Missouri.
- Luft, J. (2001, February) Modifications vs. Medications: Steps to take before MEDs for ADHD. Presented talk at Council for Exceptional Children, in Albuquerque, New Mexico.

Keynote

- Luft, J. (2017, Spring) Online Accessibility: What every instructor needs to know. Presented keynote address at Faculty Orientation, Tarrant County College, in Dallas, Texas.

Webinars

- Luft, J. (2019, February) Is Your Online Instructional Content Accessible? How To Support Students With Declared & Undeclared Disabilities. *Innovative Educators*, can be retrieved from <https://www.innovativeeducators.org/products/is-your-online-instructional-content-accessible-how-to-support-students-with-declared-undeclared-disabilities>
- Luft, J. & Wilkenson, I. (2018, June) Best Practices for Accessible Instructional Videos UBTech.
- Luft, J. (2016, August) Elements of Accessibility in Online Courses. *National University Technology Network*.
- Luft, J & Wilkenson, I. (2017, January). MarBest Practices for Accessible Instructional Videos *3Play Webinar Series*. Can be retrieved from <https://www.3playmedia.com/resources/recorded-webinars/best-practices-for-accessible-instructional-videos/>

Staff Trainings

- Who are your students and how are they learning? October 2019
- The Right Interactions, September 2019
- Planning for an online course – Backwards planning, September 2019
- Accessibility in a Nutshell. Texas Tech University Worldwide eLearning, 2016 - 2017
- iPad apps, apps, app Morgan County School District RE-3
- Top Ten Technology Tools Dodge City Unified School District #443
- Educational Theories, Implementing then into your classes Dodge City Community College
- Developmental Reading for Life Skills Shallowater Independent School District
- Confidentiality Shallowater Independent School District

Conferences/Trainings Organized

- Texas Tech University eLearning and Academic partnerships Distance Learning Week, November 2017
- Texas Distance Learning Association Accessibility Certifications, TXDLA 2016
- Teacher Technology Fair, *Dodge City Community College, Dodge City, Kansas*

Honors & Awards

- One of Top Five Webinar Speakers for 3Play Media.
- Outstanding Commitment to Excellence and Innovation in Distance Learning, TxDLA
- The National Scholars Honor Society
- “Employee Award” by Plainview Board of Education
- Nominated and Finalist Qualifier for “Disneyland National Teacher Award”
- “Outstanding” Award Shallowater Board of Education
- “Outstanding” Award Shallowater Board of Education

Professional Affiliations

- ATHEN, Access Technology Higher Education Network
- Texas Distance Learning Association
- Council for Exceptional Children, V
 - Vice – President of University Chapter at Eastern New Mexico University
 - Participated in campus activities to raise awareness for children with exceptionalities. Gave presentations at state conferences.
- Association of Instruction and Curriculum Developers
 - Received, evaluated and shared ideas and publications within the high school where I was employed.
- Phi Kappa Phi | Nominated and accepted into honor society in Spring 2008

Summary of Activities and Qualifications

Instructional Design and Online Accessibility:

- Create and facilitate certification for Texas Distance Learning Association that trains faculty, instructional designers and administration on how to create instructional material that meets federal guidelines
- Develop websites on best practices for online accessibility
- Lead certification efforts and participate in Quality Matters course reviews
- Develop procedures for instructors in the area of course design and Universal Design for Learning
- Facilitate training on developing online instructional materials that meet the needs of learners regardless of disability
- Articulate best teaching practices for instructional material, including documents, presentations, media and assessments

Academic Affairs & Administration:

- Supervised departmental budgets as Life Skills Director at Shallowater Independent School, Director of Special Education at Fort Morgan RE3 and Director of Education at Dodge City Community College
- Facilitated personnel needs including recruiting, hiring, evaluating and dismissing professionals and paraprofessionals
- Developed, organized and maintained the College Orientation Program at Dodge City Community College, as College Orientation Facilitator

- Assisted with reports for Newman University in the NCATE accreditation process.
- Established results coordinating and directing auxiliary and academic activities of schools by effectively collaborating with team members and administrators.
- Managed preparation of grant proposals: undertaking research projects, and creating novel concepts for academic programs. Wrote grant to start and implement a Newspaper, written & distributed by the students.
- Conducted workshops and seminars, and assessed the academic and personal needs of program participants. Managed student services and counseling on diverse aspects such as high school success, test taking skills, study skills, career explorations and college preparation.

Teaching & Instructional Best Practices:

- Assumed diverse responsibilities as a Director of Teacher Education, an Adjunct Professor, Geography/Social Studies teacher, and a High School and Elementary Resources Teacher.
- Blending of innovative and traditional methods through instructional leadership to produce a solid foundation for lifelong learning.
- Establishing an intuitive connection with diverse students, and assisting them to reach their learning goals through educational advising.
- Setting clear expectations of courses by publishing course terminal objectives, assignment and examination dates, and weigh the distribution of evaluation categories.
- Spark creativity & interest by presenting students with a problem/challenge that has many unique potential avenues.

Academic Advisement:

- Advise and guide educators through the process of navigating a Master's of Art in Educator Effectiveness through course decisions, goal identification and completion of a capstone professional portfolio at Western Colorado University.
- Prepare future teachers through the pre-service teacher preparation program at Dodge City Community College and Western State Colorado University. Closely collaborate with educational institutions and universities to increase recruitment to teacher programs throughout the state, including Kansas State, Fort Hays University, Newman University, Emporia University, Wichita State University, and the Friend's University.

Curriculum Development:

- Align and develop courses that reflect the Continuous Improvement Cycle for Teachers, implementing action plan research, reviewing literature, collecting data and reporting conclusions/results at Western Colorado University.
- Revise and align curriculum for Special Education at Western Colorado University to the Colorado standards, ensuring the approval of revised program and new/revised courses.
- Collaboration with instructional designers to ensure online accessibility, providing multiple trainings, webinars, developing website tutorials and consultation.
- Developed a course at Dodge City Community College, which was recognized as "Best Teaching Practice" by AQUIP, Higher Education Review Board
- Identify, select, and modify instructional resources to meet the need of students with varying backgrounds, learning styles, and special needs.

- Plan and supervise curriculum development and implementation, and the provision of centralized instructional services, while consulting on material selection and its alignment with educational frameworks.
- Demonstrate the ability to bring staff together to work with curriculum guides, frameworks, course standards and common assessments.

References Available Upon Request