

# **Internship Application**

## *Recreation and Outdoor Education Program*

### **REQUIREMENTS NECESSARY FOR STUDENTS TO ENROLL IN ROE 499 INTERNSHIP IN RECREATION & OUTDOOR EDUCATION**

Students are advised to become familiar with the requirements for enrolling in **ROE 499 Internship in Recreation and Outdoor Education** early in their university experience and should seek guidance with their Major Advisor. Students not planning far enough in advance for ROE 499 may find themselves without the necessary prerequisites. They may have to prolong their university experience in order to become eligible to enroll in the internship experience.

- **You cannot get credit for a ROE 499 Internship unless you are registered for the course.**
- **You must register for the ROE 499 Internship prior to starting the experience!**

***Note: Students need to meet with their Major Advisor prior to meeting with the Internship Coordinator***

#### **Requirement Check list to be completed and SIGNED with your Major Advisor:**

- Successfully complete a minimum of 90 credit hours (senior standing).
- Successfully complete all ROE courses required in the major, including those required by each emphasis.
- Complete and verify a minimum of 600 hours of pre-internship experience. Use the, Verification of work or volunteer experience form for documentation. These hours must be A) within the last four years; B) at a minimum of two different settings.
- Have a minimum (Cumulative GPA) of 2.20 at the end of the semester preceding the internship experience (and a minimum GPA of 2.5 in the major).

***Note: Professional Internships are 40 hours per credit and can be from 3-9 credits.***

**Any student who fails to meet any of the listed requirements will not be allowed to register for the internship experience unless otherwise approved by their Major Advisor and the Internship Coordinator.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Major Advisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Internship Coordinator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

