STUDENT GOVERNMENT ASSOCIATION

APPLICATION FOR THE
CAMPUS PROGRAMMING GRANT
2008-2009

As mandated by Resolution #03-04-09-2008 the Student Government Association (SGA) is now accepting grant request proposals from the students of WSC. We encourage students to take advantage of this opportunity to acquire funding as set aside specifically for the purposes of this grant.

The purpose of this grant is twofold. Firstly, the SGA has been charged with the stewardship of student fees on behalf of the Associated Student Body (ASB). To ensure responsible management of these funds, the SGA sees it fitting that these funds be used to fund classroom initiated programs on-campus. The second purpose is to provide a grant writing opportunity for students to build professional experiences.

We have outlined a few requirements for funding that must be met for your application to be considered, please ensure compliance with the following:

1. Event must be an academic class sponsored project (ie: OLRM 398, PSY 369, Honors, etc.)
2. Event must take place in the Gunnison Valley
3. Program must be free or low cost for participants
4. A minimum of 25% of proceeds must be returned to Campus Programming Grant Fund, to ensure future availability of the grant, with the goal of becoming self-sustaining (if applicable)
5. At least 50% of proceeds must be donated to a non-profit organization (if applicable)
6. The program should affect a sizable portion of the student body.
7. Proposals will only be accepted from members of the ASB and only with the signature of the class instructor.

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The following items must be addressed within the grant application. Please consider and include the following:

1. Purpose of program which should include the following:
    a. Clear identification and description of activity planned. Is this a new or ongoing activity?
    b. Description of goals and objectives.
    c. Timeline for implementation (if applicable)
    d. Other organizations, if any, participating in the activity
2. How many anticipated students/community that will be impacted
    a. Will there be a charge for participants in the proposed program?
    b. Anticipated number of participants
3. Evaluation
    a. Expected results or outcomes
    b. How will you define or measure success?
4. Advertising Efforts
    a. Creative advertising efforts employed?
    b. Examples included?
    c. Sponsorship packet included? (if applicable)
5. Attachments: Please attach the following
    a. Campus Programming Grant Cover Sheet
    b. Program budget (see example budget page included)
    c. List of any contributions and amounts to program (if applicable)
    d. List of any volunteer involvement and in-kind donations

For any grant application to be considered a presentation must be made to the CPG Committee about the program in question. Presentations should be no longer than ten minutes long. The CPG Committee will provide any necessary technology as requested. Please be prepared with your presentation on a memory stick or CD.

The deadline for submissions will be on Wednesday of the sixth week of the semester. Please submit 7 hard copies of the application and one electronic copy including all required components, separated into packets to the chairs of the CPG committee by the specified date. Recipients will be notified by Monday of the 7th week of the semester for details about completing the process.

If funds are granted to your event, please submit a complete budget to the CPG Committee within one week of completion.

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CAMPUS PROGRAMMING GRANT
COVER SHEET

Names of Students Submitting Request:	

Telephone Number:	

Email:	

Title of Program:	

Date of Program:	

Class Program is for:	

Instructors Signature:	

For CPG Committee Use Only	
Date of Presentation:	
Amount Awarded:	
Signatures of Committee:	

PLEASE ATTACH ALL COMPONENTS OF APPLICATIONS TO THIS PAGE

Each application should include seven complete copies and be sent to:
(Insert Senators Names Here), SGA Office (Insert Current Location Here)

DEADLINE FOR (Insert Semester & Year Here) **:** (Insert Date Here)

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