Minutes
Western State College of Colorado Board of Trustees Meeting
Friday, June 10, 2011
Western State College of Colorado

The Western State College of Colorado Board of Trustees met on Friday, June 10, 2011 in the Executive Boardroom of the College Center , Western State College of Colorado. The board meeting convened at 8:06 a.m. chaired by Trustee Foote.

Attendees

Board of Trustees

Trustee Clark	Present
Trustee Delaney	Present
Trustee Foote	Present
Trustee Hagan	Present
Trustee Mark	Present
Trustee Morton	Excused
Trustee Rippy	Excused
Trustee Saltzman	Excused
Trustee Wheeler	Present
Faculty Trustee Stork	Present
Student Trustee Newberry	Present

Western State College President

Jay Helman

Others in Attendance

Brad Baca, Finance and Administration
Lois Cashman, Student Affairs
Julie Feier, Finance and Administration
Tracey Koehler, Public Relations
Terri Wenzlaff, Academic Affairs
Travis Berry, PoliticalWorks, LLC
John Sowell, Academic Affairs
Tom Burggraf, WSC Foundation
Teddi Joyce, Enrollment Management
Shelley Jansen, Student Affairs
Jessica Young, Academic Affairs
Rachel Lee, PoliticalWorks, LLC
Nancy Wahl, Attorney General's Office via teleconference
Celeste Helminski, President's Office

Recording technician: Jeramiah Friesen

I. Approval of the Agenda

Trustee Clark moved to approve the agenda with the deletion of item A., 2011-2012 Board of Trustees meeting schedule under Section IV., Consent Items and place this as Item A. under Section V., Action. The motion also included the addition of Item G., Legislative Update in Section VI., Reports. Trustee Delaney seconded. The motion carried.

II. Executive Session

Trustee Clark moved to go into Executive Session. Trustee Mark seconded. The motion carried. Executive session was called at 8:08 a.m.

The regular meeting reconvened at 8:45 a.m.

III. Approval of the Minutes

Trustee Hagan moved to approve the minutes of the May 13, 2011 meeting. Trustee Wheeler seconded. The motion carried.

IV. Consent Items

Trustee Hagan moved to approve the consent items as amended. Trustee Clark seconded. The motion carried.

V. Action

A. 2011-2012 Board of Trustees meeting schedule

President Helman presented this item and asked that the September date be amended to read September 16, 2011 with the remaining dates staying as presented. Trustee Delaney moved to approve the meeting dates as discussed. Trustee Wheeler seconded. The motion carried.

B. FY2012-13 capital construction request

Vice President Baca presented this item and requested approval from the board. Discussion took place. Trustee Hagan moved to approve the FY2012-13 capital construction request as presented. Trustee Mark seconded. The motion carried.

C. Revisions to the *Handbook for Professional Personnel*: faculty ranks

Vice President Sowell presented the second reading and prescribed hearing of this item. Discussion took place. Trustee Clark moved to approve this item as presented. Trustees Wheeler seconded. The motion carried.

D. Election of officers for 2011-2012

Discussion took place around this item. Trustee Hagan nominated Trustee Foote to the position of Board Chair; Trustee Mark to the position of Vice Chair; President Helman to the position of Board Secretary; and Vice President Baca to the position of Board Treasurer. Trustee Clark seconded the nominations. The nominations were approved.

VI. Reports

A. Board Chair

Chair Foote provided an overview of FY2010-2011 board accomplishments:

- A written contract between the board and the president was finalized
- The prescribed four year president evaluation was completed
- A selection of set goals for the upcoming fiscal year have been established
- A board retreat was accomplished
- Would like to look for a date in the up-coming schedule that may be dual purpose meeting and retreat.

B. President

President Helman reported on:

- The first summer new student orientation is taking place today, June 10, 2011 on campus.
- As part of the on-going High School Counselor visitation program, there are also high school counselors previewing campus today, June 10, 2011.

- Recognized and introduced Associate Vice President Jessica Young who is in line to be the Interim Vice President for Academic Affairs for FY2011-2012.
- The search process for the position of vice president for academic affairs is underway with the goal of having this person in place by July 2012.
- The DOW Board has recently merged with the State Parks Board and this newly merged governing body will take action on the proposed Discovery Center in July 2011.

C. Faculty Trustee

Faculty Trustee Stork reported:

- With orientation taking place, faculty is involved with advising new students.
- Faculty will also actively be engaging with the visiting counselors.
- The first week of the Summer Teachers Institute is underway.
- Summer research is underway.

Discussion took place.

D. Student Trustee

Student Trustee Newberry reported on the "We R Western" campaign and the Step Up program that will be implemented for all Club Sports participants. Be a leader – Step Up!

E. Vice President for Enrollment Management

Vice President Joyce reported:

- On the activities taking place today, June 10, 2011 on campus with the orientation participants and the visiting counselors.
- The Enrollment Management team hosted a *Fast Track* program in Denver for incoming metro area students to register for classes and get necessary paperwork completed ahead of coming to campus.
- Orientation numbers are up from this time last year.
- Outreach to 2012 perspective students has increased.
- The 2012 plans for recruitment is being planned and refined.
- A financial aid update was provided.

Discussion took place.

F. WSC Foundation Executive Director

WSC Foundation Executive Director Burggraf:

- Reported on the recently attended Mizel Museum Annual Dinner where several Trustee members and Foundation Board Directors joined for this event.
- A WSC rural healthcare class will be bringing Dr. Patch Adams to campus in the fall and the Foundation is helping to sponsor this event.
- The Foundation will also be partnering in sponsoring the USA Pro Challenge bike race coming through Gunnison this August.
- The WSC Foundation Annual meeting is scheduled for June 24, 2011.
- The Foundation is looking at ways to assist with recruitment.

- The Center for Executive Development is looking to launch the summer of 2012.
- $3.6 million has been raised to date for FY2010-2011.

Discussion took place.

G. Legislative update

Lobbyist Berry and Lobbyist Lee provided a wrap up report of the 2010-2011 legislative session. As a heads up, the Capital Development Committed is slated to make a campus visit in October 2011. Discussion took place.

A break was called at 9:55 a.m.
The regular meeting reconvened at 10:15 a.m.

VII. Discussion/Information Items

A. Revisions to the *Trustee Policy Manual:* high-risk confidential information

Vice President Baca presented background information on this item. This will be presented as an action item at an upcoming board meeting. Discussion took place.

VIII. Written Reports

Chair Foote asked if there were any questions regarding the written reports included in the board packets. Discussion took place.

IX. Public Comment

No public comment was requested.

X. Presentation and Tour: Capital Construction

Vice President Baca introduced and invited Associate Vice President Feier to address the board and present information on the apartment complex, field house and Taylor Hall renovation. Vice President Baca provided an update on the bond issuance. Associate Vice President Feier led the group on a walking tour of the capital construction sites and Taylor Hall renovations.

X. Adjournment

Trustee Foote acknowledged and thanked Vice President Sowell for his years of service as an administrator of Western State College of Colorado.
The meeting adjourned at 10:45 a.m.